

2/4/2005 5:07 PM

February 4, 2005

**TO:** Board of Selectmen, Sewer Commissioners

**FROM:** F. Dore' Hunter, Chairman

**SUBJECT:** Selectmen and Sewer Commissioners' Report

**FEBRUARY 7, 2005**  
**7:00 P.M.**

**I CITIZENS' CONCERNS**

**II SEWER COMMISSIONERS' BUSINESS**

**III PUBLIC HEARINGS & APPOINTMENTS**

1. 7:01 **OPERATIONAL MINUTE** – The Town Manager will give the Board a brief update on various topics.
2. 7:10 **COMMITTEE INTERVIEW, BARBARA EPSTEIN, PLANNING BOARD ASSOCIATE MEMBER** - Enclosed please find Ms. Epstein's VCC Application and recommendation for appointment as an Associate Member of the Planning Board, with a term to end June 30, 2005, for Board consideration.
3. 7:15 **COMMITTEE INTERVIEW, ANDREW WOLF, PLANNING BOARD ASSOCIATE MEMBER** - Enclosed please find Mr. Wolf's VCC Application and recommendation for appointment as an Associate Member of the Planning Board, with a term to end June 30, 2005, for Board consideration.
4. 7:25 **COMMITTEE INTERVIEW, EDMUND STARZEC, PLANNING BOARD LIAISON TO ECONOMIC DEVELOPMENT COMMITTEE** — Mr. Starzec will be present to speak with the Board of Selectmen regarding this appointment to fill the unexpired term of Hartley Millett, to expire 6/30/06, for Board consideration.
5. 7:30 **SITE PLAN SPECIAL PERMIT #12/23/04-400, 864 MAIN STREET, LLC** – Enclosed please find materials in the subject regard, for Board consideration.  
*(The Petitioner has requested a continuance)*
6. 7:31 **COMMUNITY PRESERVATION COMMITTEE (CPC) PRESENTATION** – The CPC will be in to update the Board.
7. 7:45 **LOWELL REGIONAL TRANSIT AUTHORITY (LRTA) VAN SERVICE** - The Transportation Advisory Committee (TAC), the Town's Representative to the LRTA and the Council on Aging Director will be in to discuss coordination of van services in Acton.
8. 8:15 **SENATOR RESOR AND REPRESENTATIVE ELDRIDGE**- The Senator and Representative will be in to speak to the Board regarding upcoming legislation and other items of interest to the Board of Selectmen.

## **IV SELECTMEN'S BUSINESS**

9. **FY06 BUDGET/WARRANT DISCUSSION** – Enclosed please find materials in the subject regard, for Board consideration.
- 10 **STATE SURPLUS LAND** – Enclosed please find materials in the subject regard, for Board consideration.
11. **OTHER BUSINESS**

## **V CONSENT AGENDA**

12. **REQUEST TO USE TOWN HALL PARKING LOT, ACTON FAMILY NETWORK** – Enclosed please find materials in the subject regard, for Board consideration.
13. **REQUEST TO USE TOWN HALL PARKING LOT, ACTON HISTORICAL SOCIETY** – Enclosed please find materials in the subject regard, for Board consideration.
14. **ACCEPT GIFT** – Enclosed please find a request from the Police Chief to accept a \$250 donation from Capizzi & Company to be used for Youth Services, for Board consideration.

## **VI TOWN MANAGER'S REPORT**

15. **MMA ANNUAL CONFERENCE REPORT** – The Town Manager will brief the Board on his attendance at the recent MMA Annual Conference.
16. **"PLANNED PRODUCTION PLAN"** – Enclosed please find materials in the subject regard, for Board consideration.

## **VII EXECUTIVE SESSION**

17. There will be a need for Executive Session. Please see enclosed materials.

### **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

### **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Feb 28 – Class II 171 Newtown Road

March 14/28 – Street Acceptances, Dunham Ln. and Elm @Central, Site Plan continuance, 864 Main Street, LLC

April 4

### **GOALS 2004-2005**

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. Improving Inter Board Communication (Dore')

### **GOALS carried forward**

3. Monitor Labor Negotiations (Peter/Trey)
4. Improve Communication with Town Boards (ALL)

5. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
6. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
7. Process Planning for "Life after NESWC" (Bob)
8. Joint IT process-organizational change (Walter/Dore')
9. Middlesex Pension Alternatives (Walter/Trey)